

RESOLUTION NO.: 2017-60

A RESOLUTION TO AMEND THE SIGNAL MOUNTAIN PUBLIC RECORDS POLICY TO INCLUDE AN UPDATED CONTACT PERSON, CONTACT INFORMATION, AND CHANGES TO ANY ASSOCIATED FORMS TO REFLECT THOSE UPDATES.

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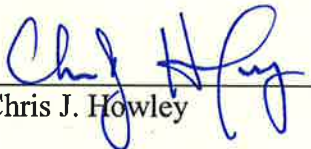
SECTION 1. BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SIGNAL MOUNTAIN, TENNESSEE that the Signal Mountain Public Records Policy Part II (C) is deleted in its entirety and the following is substituted in lieu thereof:

- C. Requests for inspection may be made orally or in writing on **Form A at the Town of Signal Mountain Town Hall, 1111 Ridgeway Ave., Signal Mtn., TN 37377, by phone at 423-498-1340, or email [publicrecords@signalmountaintn.gov](mailto:publicrecords@signalmountaintn.gov).**


BE IT FURTHER RESOLVED that the Signal Mountain Public Records Policy Part III (A) 3 is deleted in its entirety and the following is substituted in lieu thereof:

3. The designated PRRC is:
- a. Name or title: Special Projects and Compliance Manager
  - b. Contact information: **Town of Signal Mountain, 1111 Ridgeway Ave., Signal Mountain TN, by phone at 423-498-1340, or by email at [publicrecords@signalmountaintn.gov](mailto:publicrecords@signalmountaintn.gov).**

SECTION 2. Any forms associated with the Public Records Policy shall be changed to reflect the above updates.

  
Chris J. Howley

11-13-17  
Date

  
Recorder

11-13-17  
Date